

## SESSION BRIEFING: VACCINATORS/CONSENTERS (UPDATED 17.6.21)

<b>TEAM</b>	<ul style="list-style-type: none"> <li>Identify <b>Clinical Lead, Pharmacy Lead</b> and <b>Site Manager</b>.</li> <li>Identify vaccinators new to site and buddy them up with neighbouring pod.</li> <li>Identify <b>new vaccinators</b> who need training</li> </ul>
<b>RESUS</b>	<ul style="list-style-type: none"> <li><b>Identify resus team</b> and outline role</li> <li><b>Identify outdoor responder</b> and outline role.</li> </ul>
<b>FAINTING</b>	<ul style="list-style-type: none"> <li>Please ask vaccinators to check with patients if they are prone to fainting. If they are, please sit them down to vaccinate or take to resus to have vac lying down.</li> <li>Please advise patient: <i>If you begin to feel faint after vaccination, take your mask off, put your head between your legs and take slow, deep breaths. Please raise your hand to alert marshals so that we can get someone to help you.</i></li> <li>Marshals have been asked to look out for people doing this and alert the clinical lead.</li> </ul>
<b>PATIENT FLOW</b>	<ul style="list-style-type: none"> <li>Please advise that the vaccine centre has a <b>Zero Tolerance</b> policy for discrimination of any kind towards staff or patients. Staff are encouraged to tell clinical lead if such incidents occur so that appropriate action can be taken.</li> </ul>
<b>CONSENTING</b>	<ul style="list-style-type: none"> <li>It is the consentor/vaccinator's role to <b>ask all questions</b> on the consentor's information sheet. <b>Do not delegate</b> any questions to administrator but allow them to prompt if you have forgotten something. This is because it is <b>your legal duty</b> to ensure the patient's identity, understanding of the questions asked (consent), and safe administration of vaccine.</li> <li>Please <b>wait for admin</b> to find the patient on <b>pinnacle</b> and check that the record shows which dose they are on before vaccinating. Verifying that patient matches the record is part of the consenting process and <b>safe working</b>.</li> <li>If the patient does not have a paper form, <b>do not send them back to reception</b>. The new process is that these patients can be registered directly in the pod.</li> <li>If a patient is <b>anxious</b> this can in the majority of cases be managed safely and effectively in the pod with a <b>calm and confident approach</b> with support from the CL if needed. Please be aware that moving patients to the quiet pod often <b>feeds anxiety and makes "adverse reactions" more likely</b>.</li> <li>There is a process and a quiet pod for people with <b>learning disabilities and autism</b> who require reasonable adjustments e.g. more time, lower audio-visual input, confident and experienced vaccinator familiar with MCA. This is usually flagged by the booking team and communicated to the clinical lead prior to attendance. However, these needs are often not picked up prior to appointment. Please alert clinical lead if reasonable adjustments are required or if it is not within your scope of practice to vaccinate in this instance.</li> <li>If patient asks about <b>mammograms</b>, advise to tell staff at breast care unit if they are having a mammogram in next few weeks as there have been reports of false positive mammography due to covid vaccine related lymphadenopathy.</li> </ul>
<b>VACCINATING</b>	<ul style="list-style-type: none"> <li><b>Check that the correct doses</b> are drawn up into the syringes before administering and that there are no air bubbles.</li> <li><b>Do not go to drawer-up area to collect vaccine trays</b>. The PLs, CLs and runners will do this.</li> <li>If you need a <b>long needle</b>, please request from PL, CL or runner then <b>return to your pod</b>. It will be brought to you when it is ready.</li> </ul>
<b>PSDs/REFERRALS</b>	<ul style="list-style-type: none"> <li>Remind that they are vaccinating under <b>National Protocol</b> and advised to come to <b>CL</b> for any deviation from this.</li> <li>Advise whether it is a <b>Pfizer</b> session or <b>AZ</b> session, or both.</li> <li>Advise if it is a <b>1<sup>st</sup> dose</b> or <b>2<sup>nd</sup> dose</b> session, or both. Be aware that the minimum dose interval is <b>3 weeks for Pfizer</b> and <b>4 weeks for AZ</b></li> <li>Advise if there are any <b>extras</b> permitted on that day.</li> <li><b>PROMPT TO USE CONSENTER'S LAMINATE – THIS HAS BEEN UPDATED WITH CURRENT GUIDANCE!</b></li> <li>Advise allergic reactions including systemic rash need referral to <b>allergy clinic</b> – this is the CL's decision.</li> <li>Advise that allergy criteria for both vaccines is now the same – these people need referring to allergy clinic <b>EVEN</b> if they have tolerated flu vaccine in the past.</li> </ul>
<b>ASTRA ZENECA</b>	<ul style="list-style-type: none"> <li>Advise re. current advice around clotting and answer questions regarding risks of clotting etc – reassure that these events are still extremely rare.</li> <li>Advise that we are booking all under 40's into Pfizer clinics and that Pfizer is now the vaccine of choice for pregnant women.</li> </ul>

	<ul style="list-style-type: none"> <li>Advise to use <b>CONSENTER'S LAMINATE</b> for screening questions in line with new guidance.</li> <li>Advise to briefly warn of side effects during consenting process but does not need to be in-depth – patients can be directed to leaflets. Advise normal to get headaches and feel unwell for a few days after vaccine but call GP if 4-14 days develop concerning symptoms. Think <b>HEAD</b> - a new onset of severe or persistent headache, blurred vision, confusion or seizures, <b>RED</b> (flags) – SOB, chest or abdo pain, legs swelling and <b>BRUISING</b> - unusual skin bruising or pinpoint round spots beyond the injection site</li> </ul>
<b>BOX+BIN</b>	<ul style="list-style-type: none"> <li>Box and contents are the <b>vaccinator's responsibility</b>. Re-stock as required using the pod box contents list in the folder (nothing extra)</li> <li><b>Sharps bins are the responsibility of the vaccinator only</b> – no-one else is trained or covered with imms to assemble, handle, lock or dispose of these.</li> <li><b>DISPOSE OF SHARPS SAFELY!</b> Advise re. recent needlestick injury to staff as a needle was disposed of in a clinical waste bag. <b>Sharps bins must be positioned as close to point of use as possible.</b></li> <li><b>Use the pod laminate!</b></li> <li>If you have any quiet or slow time, <b>please empty your pod box, clean it</b> with clinell wipes and <b>ONLY</b> replace items as per <b>Pod box contents list</b> in the folder – you will now find that you can access everything you need easily and the box lid closes!</li> <li>If you feel you must use <b>paper towels</b> please only take what you need and <b>do not put them in the box at the end of the session</b></li> <li><b>Leaflets</b> regarding reactions are offered on the <b>front desk</b> and are available on request from marshals in the <b>observation area. They are not required in the pods and cause clutter (IPC risk).</b></li> </ul>
<b>HANDS</b>	<ul style="list-style-type: none"> <li><b>NO GLOVES</b> – Hand hygiene using alcohol gel <b>between each patient. Good quality vaccinator-only gel is now provided!</b></li> <li><b>Wash hands</b> after each tray or at convenient gap – direct to hand hygiene sinks behind bar and in resus.</li> <li>For staff struggling with gel or <b>contact dermatitis</b>, wearing gloves is the absolute worst thing they can do as gloves are single use items and must be changed between each patient with hand hygiene before and after use. Wearing gloves also increases and intensifies contact time of gel on hands.</li> <li>Sessional use of gloves and aprons is <b>unsafe practice</b> and can lead to “never” event of transmitting covid among our patients.</li> <li>Direct vaccinators to <b>IPC policies</b>, and/or to <b>Pippa</b> for further information re. hand care and infection control.</li> </ul>
<b>FACE</b>	<ul style="list-style-type: none"> <li><b>Eating and drinking is only permitted in the rest area or outside</b> as involves removal of facemask.</li> <li><b>Gel your hands</b> before removing facemask and before putting a new one on.</li> <li>Facemasks must be put straight in the <b>clinical waste</b> bin if you have touched or removed them and <b>replaced with a clean one e.g. at breacktime.</b></li> </ul>
<b>SPACE</b>	<ul style="list-style-type: none"> <li>Keep clinical area and admin area separate. <b>No admin items in clinical area.</b></li> <li>Set your pod up to enable <b>2m social distancing</b> between you and the patient, and your administrator at all times.</li> <li>Keep <b>2m away</b> from everyone where possible <b>including your colleagues!</b></li> </ul>
<b>BREAKS</b>	<ul style="list-style-type: none"> <li>Advise that they will get a <b>15 min break</b> and that the clinical lead will tell them when they can go depending on patient flow.</li> <li><b>Do not ask CL for break ahead of time unless urgent.</b> Please be aware that CL is overseeing the process and managing the entire team and patient flow – it is unlikely that you will get 4 hours into the session without being offered a break or being told when your break will be.</li> <li>Advise to return promptly as their colleagues need a cup of tea too!</li> <li>Advise if they need the toilet/a quick drink they can go but must <b>ensure that the vaccines are not left unattended</b> in the pod and be aware of patient flow.</li> <li>Don't forget to <b>sign out</b> at end of shift</li> </ul>
<b>PPE AND HEAT STRESS</b>	<ul style="list-style-type: none"> <li>Please <b>encourage</b> vaccinators to <b>go to the toilet/have a quick drink</b> throughout the shift to ensure that they are adequately hydrated but <b>ensure that the vaccines are not left unattended</b> in the pod. Remind to change facemask each time.</li> <li>Ask them to be aware of <b>signs of heat stress</b> and alert clinical lead if feeling unwell.</li> <li>Ask them to <b>keep an eye out for other team members</b></li> </ul>
<b>QUESTIONS</b>	<ul style="list-style-type: none"> <li>Any questions?</li> </ul>