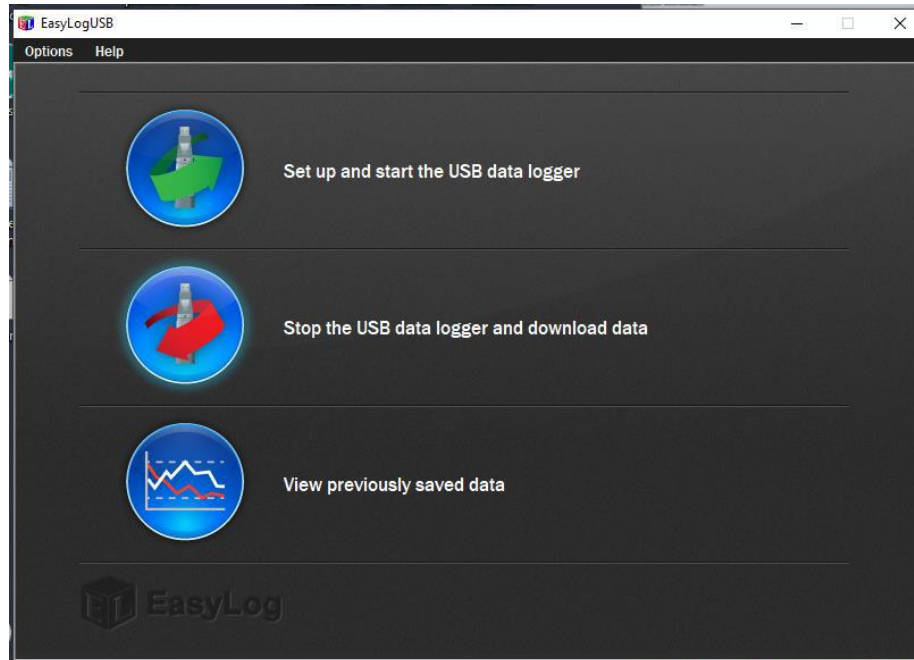


How to Download Data from the Data Loggers

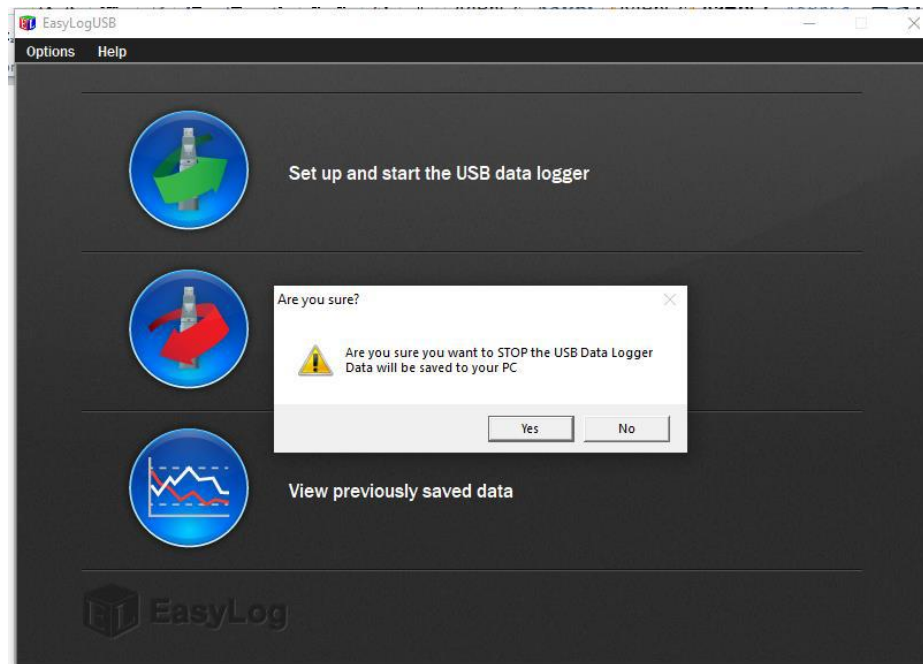


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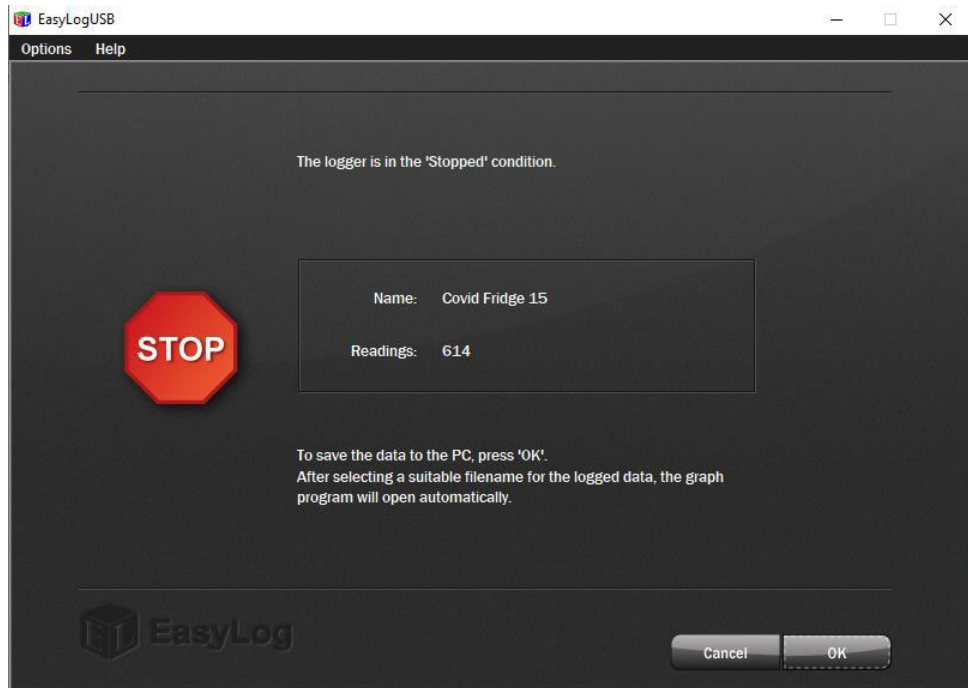
1. Open 'Easy Log USB' software on Pharmacy Lead laptop (7). The screen below will appear.



2. Remove Data Logger from Fridge, remove cap and **immediately** insert USB into USB port on laptop (do not allow temperature to rise between removing from fridge and 'plugging in' to laptop)
3. Click the red 'Stop the USB data logger and download data'.
The following message will appear, click 'Yes'

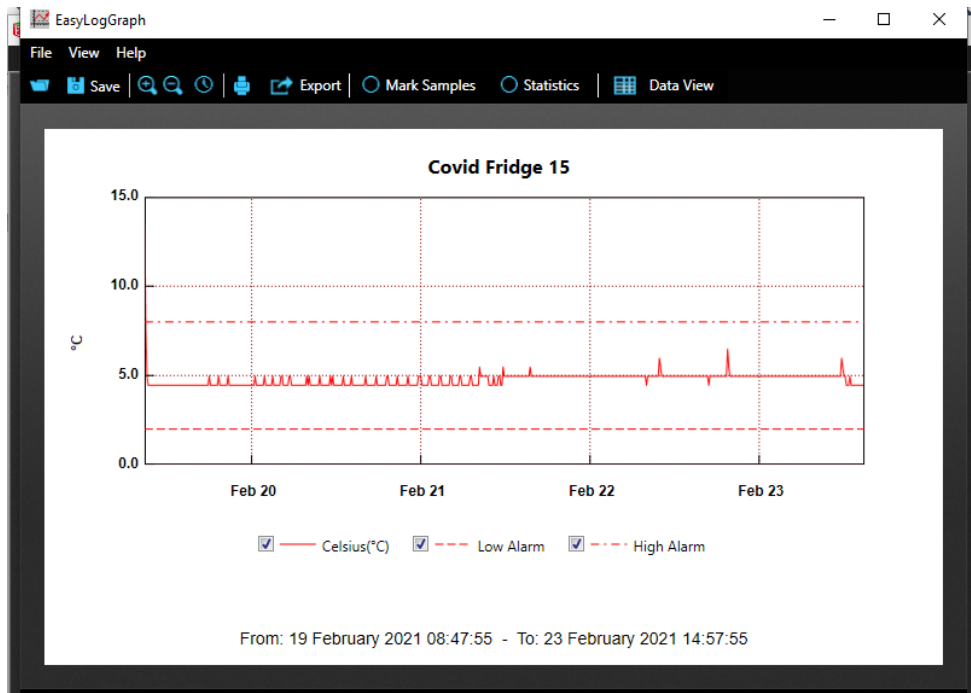


4. The following screen will appear, click 'OK'

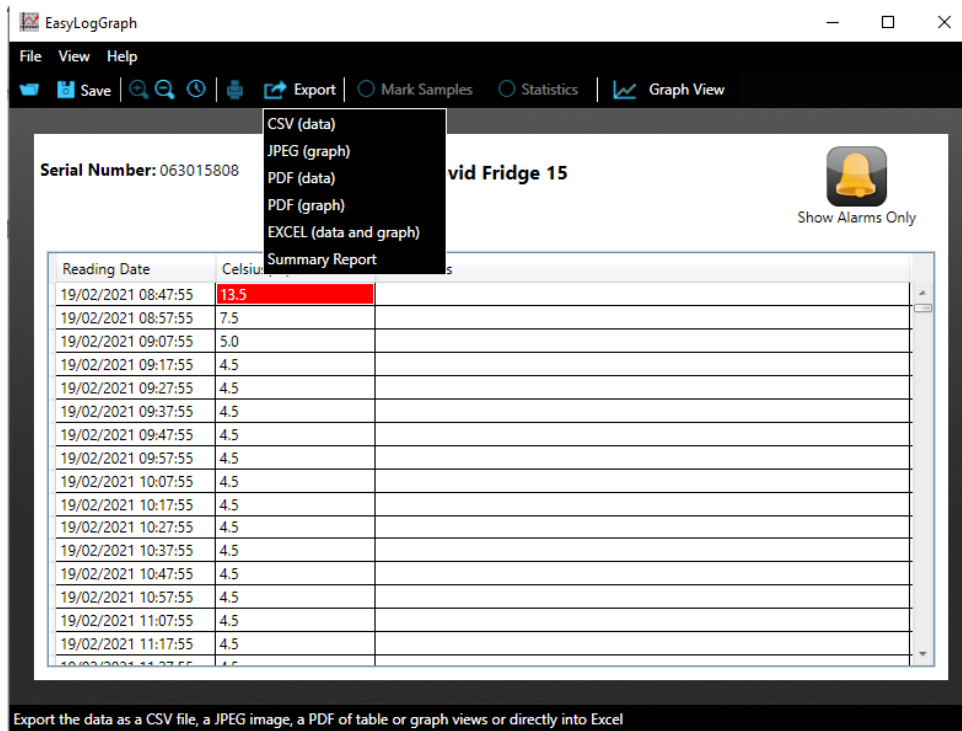


You will be asked to choose a location to 'save'. Save on the laptop and email to Site Support for saving on the Here shared drive (luke.thomas9@nhs.net)

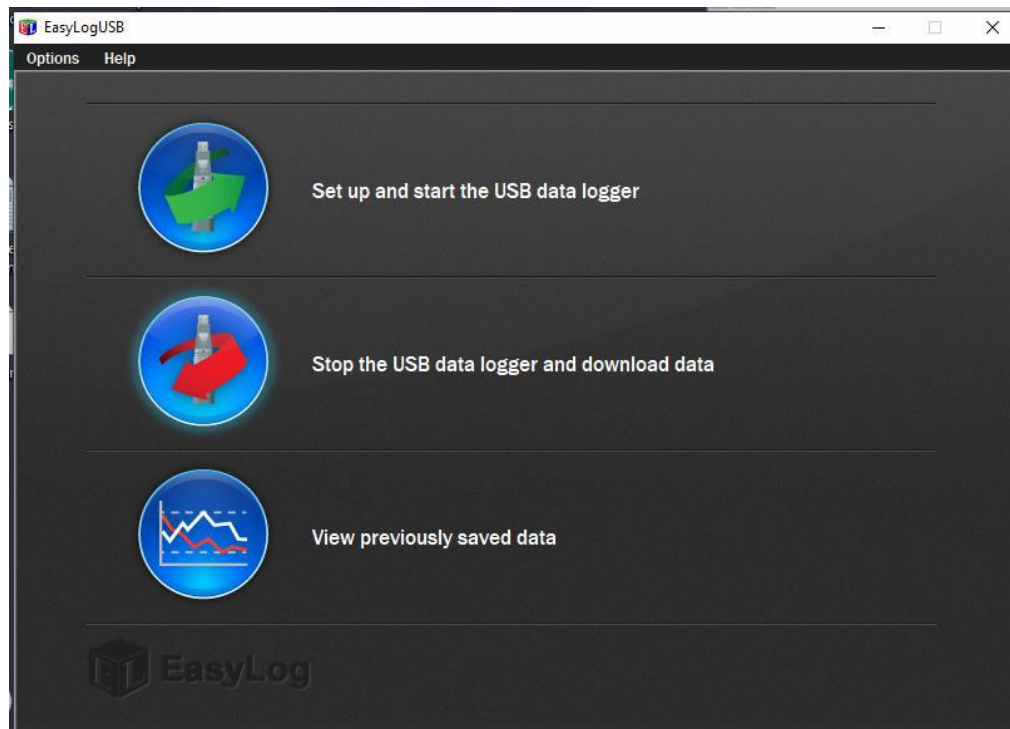
5. The following screen will show the data in graph form.



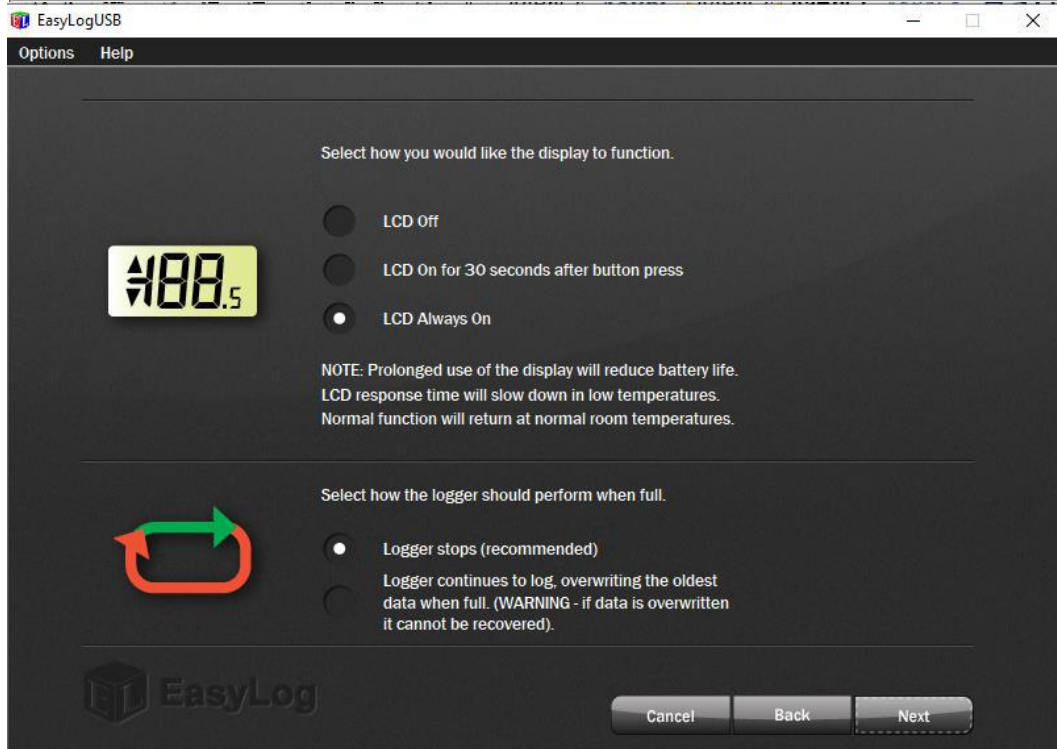
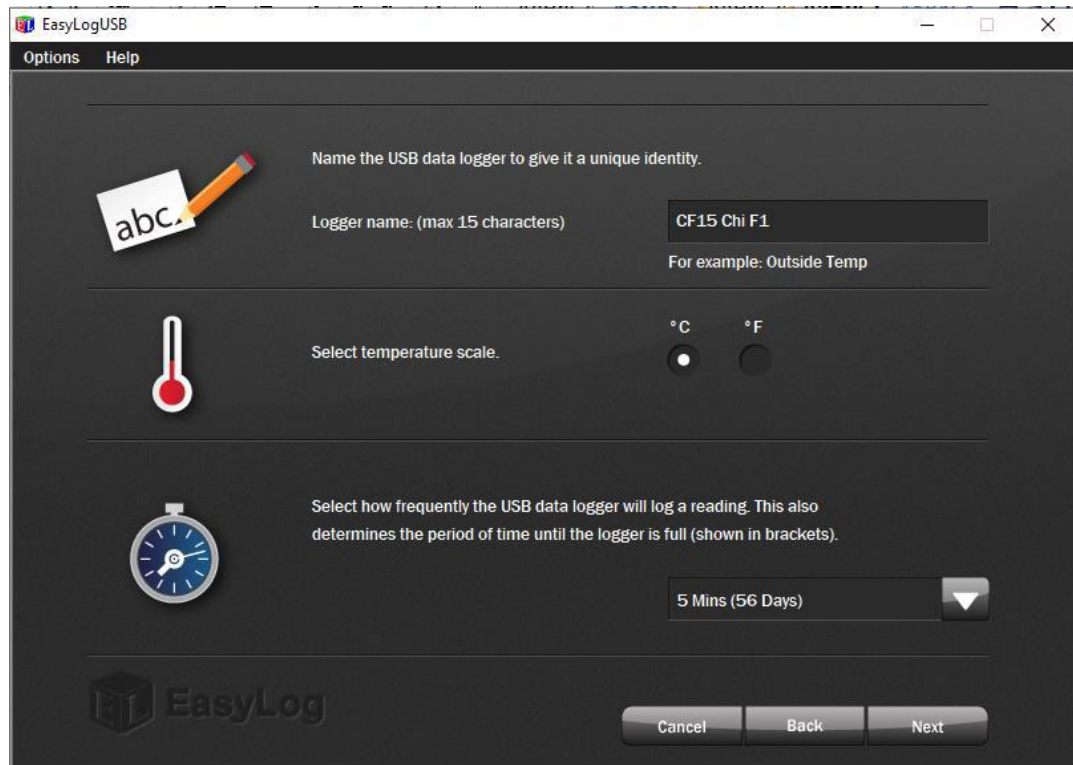
6. Data can be viewed in different formats if needed - Click on 'Export' (on top bar) to show options e.g. Select PDF(data) - can scroll through this file to find temperature excursions (see below).

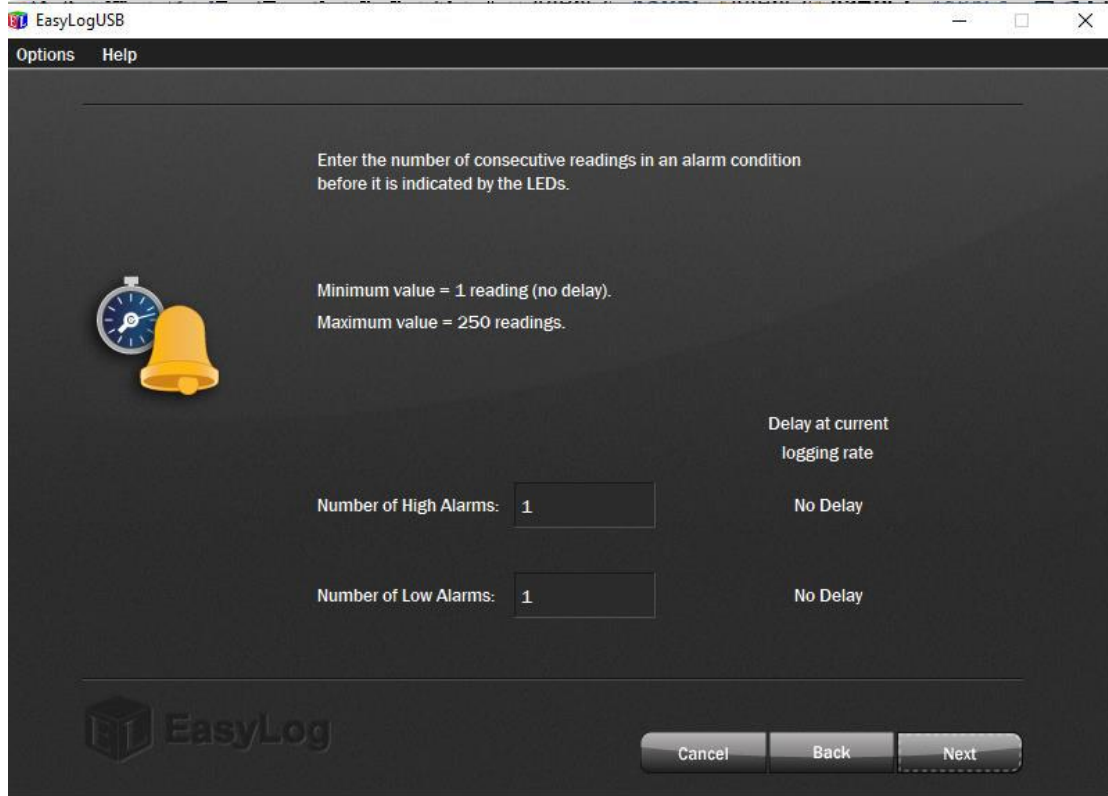
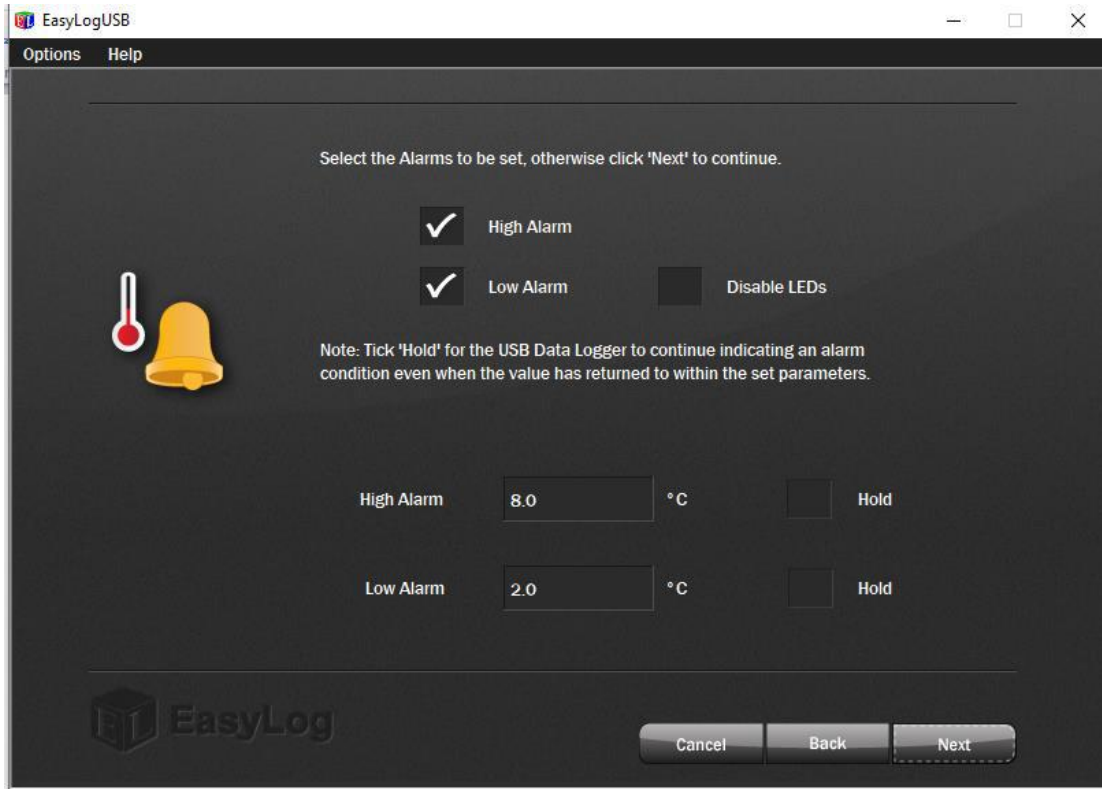


7. Go back to original screen and select the green 'Set up and start the USB data logger'

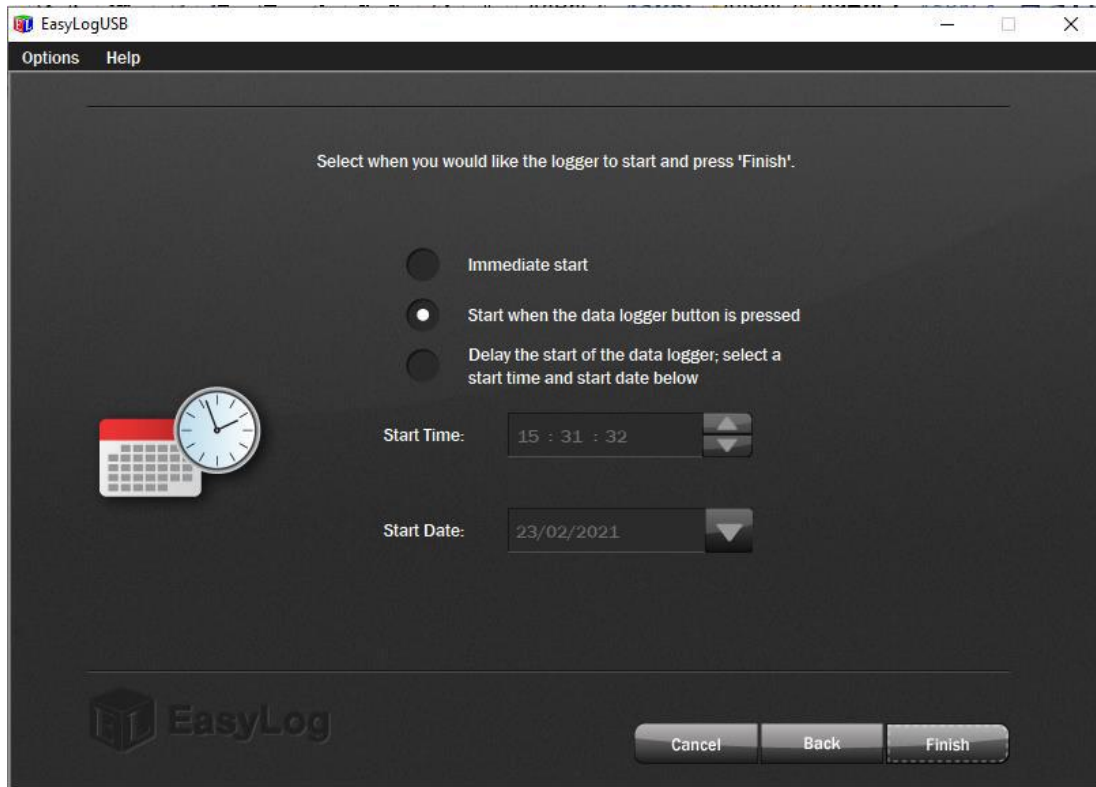


8. Click the 'Next' button on the next four screens (shown below) without changing any of the settings (as long as settings are as shown below)

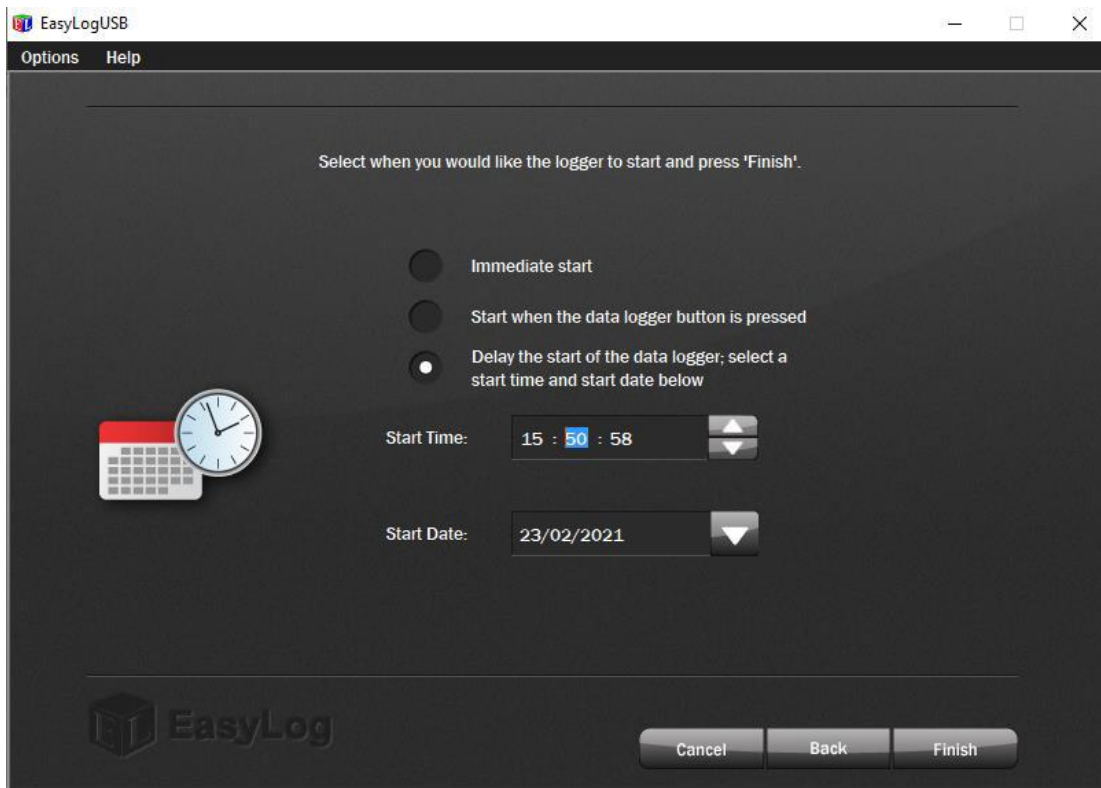




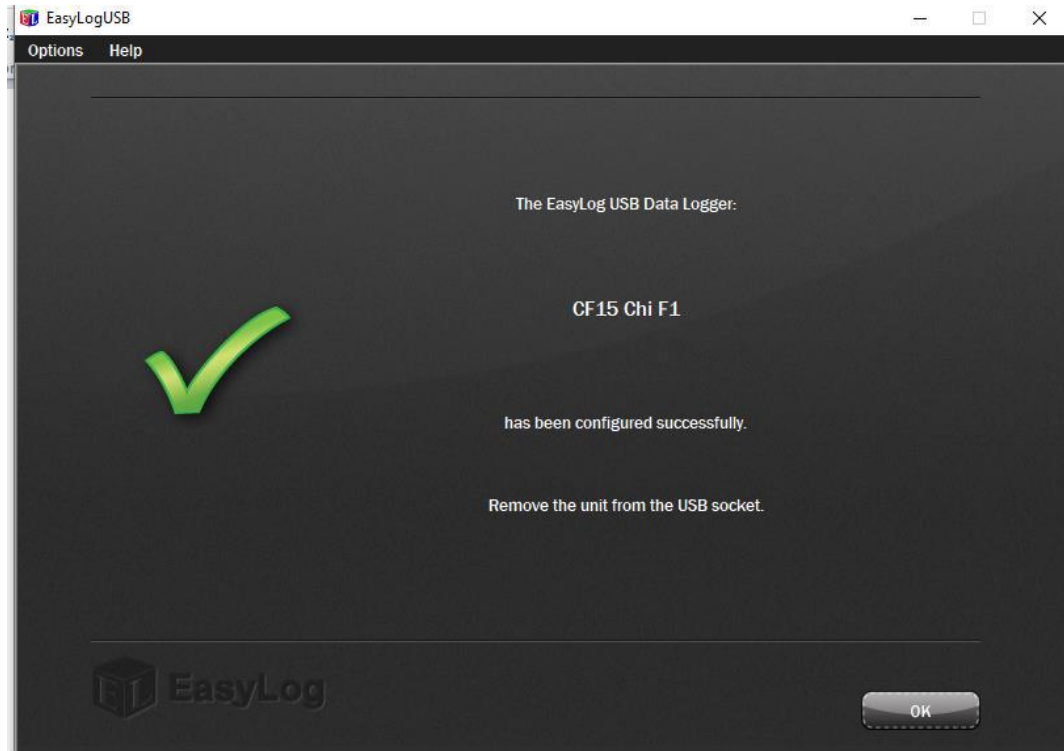
9. At this screen, click on 'Delay the start...'



10. Click on time to change start time to 30 minutes in future and click 'Finish' button



11. The following screen will confirm process is complete



12. Remove Data logger, replace lid and put back into correct fridge immediately (note due to delayed start time, LCD screen will be blank)