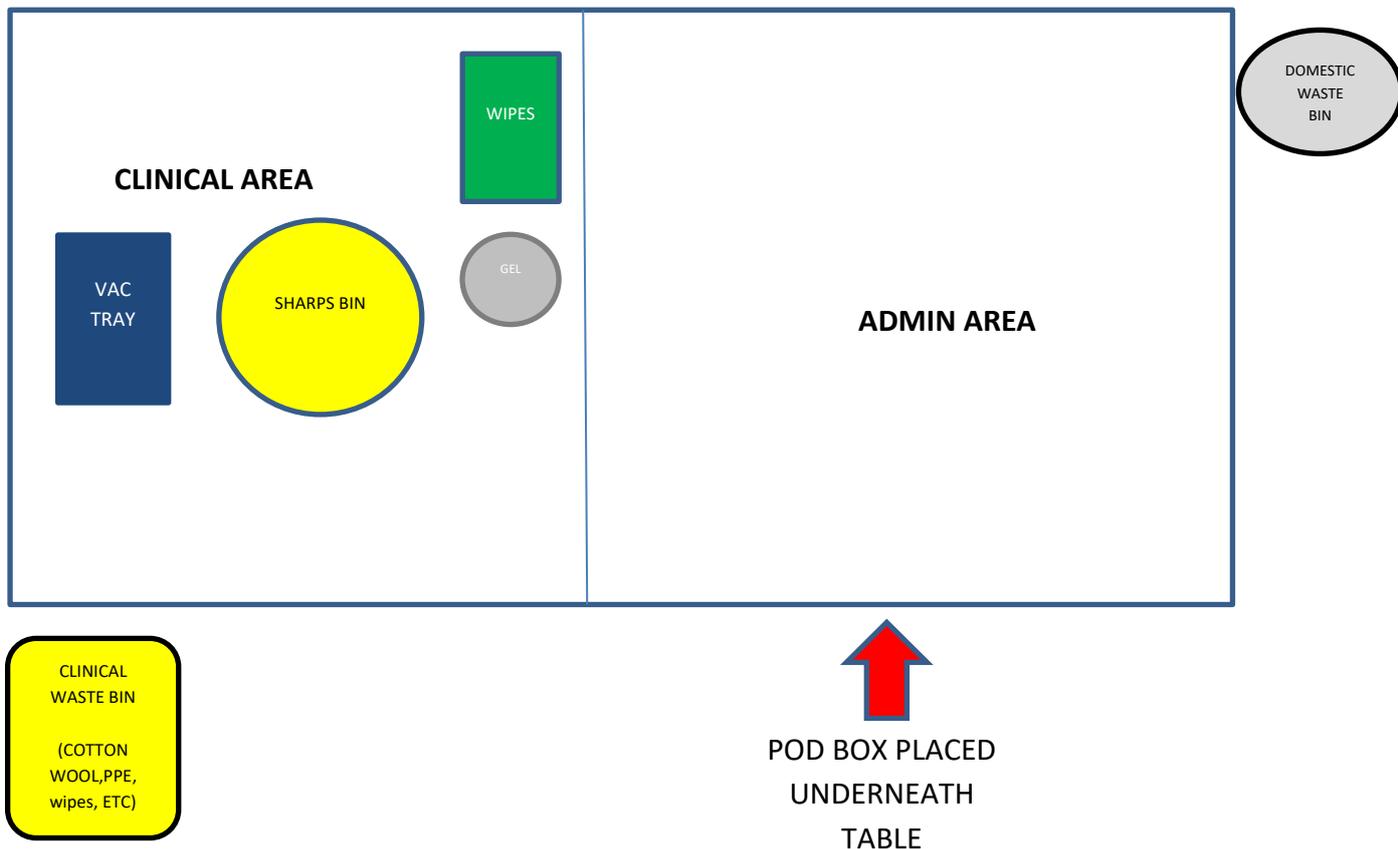


BRIGHTON RACECOURSE VACCINATION POD SET UP & CLEAN DOWN

The pod boxes, sharps bins and clinical areas are the responsibility of the VACCINATOR/CONSENTERS. Please follow the guide below:

START OF SESSION:

1. Check pod box contents (list in folder), then place box under table.
2. Check that your sharps bin is correctly assembled and that it is marked “Brighton Racecourse Covid Vac Hub” with date and name of assembler (if this is not done please secure and mark it now).
3. Wipe table and sharps bin down with wipes.
4. Please set up your pod e.g. as per diagram below. The aim is to keep your clinical area clear and cleanable throughout the session and only have out what you need for each patient. Please also bear in mind that your admin should be 2m from you and the patient at all times.



DURING SESSION:

1. PPE required for vaccinating is a sessional use Fluid-Resistant Surgical Mask only – no gloves or aprons please. This is national infection control guidance.
2. Wipes, PPE and cotton wool go in the Yellow/black offensive waste bin.
3. Please wipe clinical area and chair between each patient (no gloves required with our skin-friendly wipes. NB. If using Pfizer vaccine, wipe around the vaccine tray **DO NOT MOVE IT!**
4. If your sharps bin reaches the fill line, please lock it, write your name and date on it and put it behind the bar for removal at end of session. Assemble new sharps bin and mark it as previously stated.
5. Vac tray stickers should be defaced with a pen and disposed of in the yellow bin.
6. Please go and wash your hands with soap and water after each tray of vaccine.
7. If you are struggling with contact dermatitis, please **DO NOT** wear gloves. Please speak to clinical lead.

END OF SESSION:

1. Please pack everything away into your pod box, put pod box on the table and tuck chairs in.
2. Please set sharps bin to temporary closure and wipe down with wipes. Place next to pod box.
3. Please wipe this laminate and leave it **START OF SESSION** side up on top of the pod box.



4. **THANK YOU – YOU HAVE BEEN AWESOME TODAY!**